UHS COVID-19 Ramp Up Elective Procedure Scheduling Process Phase 2



COVID-19 Testing Follow-Up Algorithm for Elective Procedures



SOP for Procedural COVID-19 Tracking Dashboard

1. Under dashboards search "Procedural COVID-19 Tracking Dashboard" and then select "Show Catalog"

Procedural COVID-19 Tracking Dashboard	Epic ▼ Resources ↓ H Schedules ↓ I Work List Im Im Im Im Schedules Schedules	s 🗸 🔎 Repor eduling Reports
 O Recent Dashboards ☆ Clinic Manager - Home ☆ Favorite Dashboards % Not State % Not State 34.9 100.0 73.3 81.1 85.7 76.9 68.2 	Procedural COVID-19 Tracking Dashboard	cking
 ★ Favorite Dashboards ★ Clinic Manager Dashboar Clinic Manager - Home 73.3 81.1 85.7 76.9 68.2 	 ⊘ Recent Dashboards ☆ Clinic Manager - Home 	
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Show Catalog →		68.2
Show Catalog ->		
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	Show Catalog ->	>

2. If it's your first time running the report, select the star to favorite this dashboard.

 Procedural COVID-19 Tracking Dashboard Personal My Favorites My Content My Content Components Components Crystal Reports Links Tags Select a tag 	In Fig. I Reports	Scheduling Reports
□ Webl Reports □ Links ▼ Tags Select a tag	Resoluces Content Type Dashboards Content Type Dashboards Components Workbench Reports	Scheduling Reports Scheduling Reports King Dashboard
▼ Tags Select a tag	Webl Reports Links	Surgical/Invasive +2 tags
	▼ Tags Select a tag	*
▼ Advanced 🛛 🕹	▼ Advanced	*

3. Hover over the dashboard icon and a play button will appear. Select the play button to run.

Proced	ural COVID-19 Tracking
Dashbo	bard
A dasht	ooard for procedural areas
to track	upcoming patients and
confirm	if they have been tested
Suraic	al/Invasive +2 taos

4. The dashboard will appear. Select "Location" pencil to filter just to your area.

Pic - Resources - 1	Schedules - 🛛 Work Lu	sts • 🔎 Reporting Tools	a 🗸 📑 Billing Activities	- 🖁 View Schedules 🐛 Ti	elephone Call 📸 Charl 🔒 Apple	ê.	ANNAH W. Cadence
rocedural C	OVID-19 Tr	acking Das	shboard ~				EF - E
ation: Not set	rvice: Notset 🖌					Action Required Within the Next 7 Days	
COVID-19 Testing Tar	ik Next 7 Days				@ @ #	COVID-19 Order Not Placed	@ 🛙 i
 Report completed. Thu 	7/23 08:42 AM					Report completed: Thu 7/23 00:42 AM	
Date 07/24/2020	Patients	% Not Started	% Started	% Completed	% Needs Review		
07/25/2020	3	100.00.%	0.00.%	0.00 %	0.00 %	1/6 Missing Test Orders	
07/27/2020	110	73 33 %	26.67 %	0.00 %	0.00 %		
07/28/2020	93	81.13 %	18.87 %	0.00 %	0.00 %	COVID-19 Order Status	(0) 円 (1)
07/29/2020	76	85.71 %	14,29 %	0.00 %	0.00 %	Report completed: Thu 7/23 08:42 AM	
07/30/2020	70	76.92 %	23.08 %	0.00 %	0.00 %		
Ratio		68.22 %	19.77 %	12.02 %	0.00 %	1 Positive 6 Specimen 15 Specimen Not	Negative
Support Support					Contraction of the local data and the local data an	Collected 40 Collected	

5. Select the magnified glass and search for your service line. Once you select your location, click "Accept."

0.00 %		0.00 %			
0.00 %		0.00 %	COVID-19 Order	r Status	
0.00 %	Edit Param	eter Values		× 42 AM	
12.02 %	Location				6 Specimen Collected 45
	<u> </u>				
	Number	Name		Type of Loc	Address
	1001995	UH RT SL CATH LA	АВ	Location	
	1001996	UH L+D		Location	4502 Medical Dr San Antonio TX 78229-4493
	1001999	UH OR		Location	4502 Medical Dr San Antonio TX 78229-4493
	10710105	MARC ENDO		Location	8300 Floyd Curl Drive San Antonio TX 78229-:
	10710501	RBG Endo		Location	903 W. Martin Street San Antonio TX 78207-09
	1002501	MCC/UH MAMMO L	OG LOCATION	Location	7979 Wurzbach Road SAN ANTONIO TX 78229
	10105	Medical Arts & Rese	arch Center	Location	8300 Floyd Curl Drive San Antonio TX 78229-39
	10904	NON-OR PROCEDU	JRES	Location	
	1002500	RBG IR Imaging		Location	903 W. Martin Street SAN ANTONIO TX 78207
	1002502	RBG Mammo Log Lo	ocation	Location	903 W. Martin Street SAN ANTONIO TX 78229-4
	10501	Robert B. Green Car	mpus	Location	903 W. Martin Street San Antonio TX 78207-090
	1019901	UH CENTER FOR L	IFE OR	Location	4502 Medical Dr San Antonio TX 78229-4493
	1002000	UH HYBRID LAB		Location	
	1001992	UH IR IMAGING		Location	4502 Medical Dr San Antonio TX 78229-4493
	1001997	UH RT 2 ENDO		Location	4502 Medical Dr San Antonio TX 78229-4493
	1071001997	UH RT 2 ENDO LOO	G ONLY	Location	4502 Medical Dr San Antonio TX 78229-4493

6. Run the dashboard again by selecting the play button(s) if they appear.

7. Your dashboard will change views to reflect only your data. Select the paper icon to see patient level detail.

Epiler - Resources - A	Schedules - 🛛 Work U	sts - 🔎 Reporting Tools	i 🗕 📄 Olling Advites	- 🕂 View Schedules 🌜 Ti	elephone Call 🚔 Charl 🚜 Appts			🛃 🥝 🌶 🖶 Print - De Lop Out HANNAH W. 💙 Cadence 🖸
Procedural C	OVID-19 TI Service: Not set	racking Das	shboard ~					
Patients Next 7 Days						Action Required Within the Next 7 Day	s	•
COVID-19 Testing Tas © Report completed: The T	k Next 7 Days //23 08:43 AM Pataetts	S. Not Washed	to thirded	S. Consider	(D) 🔄 🗄	COVID-19 Order Not Placed © Report completed: Thu 7/23 08:43 AM		a 🔳 i
07/24/2020	72	22.22 %	66.67 %	11.11 %	0.00 %		20 Missing Test Orders	
07/25/2020	2	0%	0%	0%	0%		29 Missing Test Orders	
07/27/2020	59	90.91 %	9.09 %	0.00 %	0.00 %			
07/28/2020	45	100.00 %	0.00 %	0.00 %	0.00 %	COVID-19 Order Status		(D 23 1
07/29/2020	40	100.00 %	0.00 %	0.00 %	0.00 %	O Report completed: Thu 7/23 08 43 AM		100 March 100 Ma
07/30/2020	29	100.00 %	0.00 %	0.00 %	0.00 %			
Ratio		78.38 %	18.92 %	2.70 %	0.00 %	6 Specimen Collected	1 Specimen Not Collected	1 Negative
Total count	247							

8. The report will appear.

- a. If this is your first time, do steps 8b-9. If you already saved your view, jump to step 10.
- b. Select "Filters" to see just your area. Then Select "Location/Department" to view/select your location(s) and click "Apply."

Epsic · Resources - A Schedu	Nets - D Work Lists - P Reporting Tools - Billing Activ	dies - 💾 View Schedules 🌜 Telephone Call 🚔 Chart 🚡	Appts				HADRAH W. Cade	nce
+ COVID-19 Test	ting Task Next 7 Days [1504931] as of	Thu 7/23/2020 8:43 AM					Ð	2 X
P Options	s • • Re-rup Report						🔯 🖓 🛛 Select	1 All
Reports	Data Palant	School Start Discradure	Physician Location Department	COMD-19 Teals State	COMP-19 Test Status	COVID-19 Collected	4.4	-
Patient	07/24/202	0000 End (1100)	DBCASC	pt		COTIN 11 CONTAINS		
Sched Start	07/24/2021	1415 Colonsscom (1398)	MARCASC	24				
Procedure	07/24/2020	0830 Us Guided Abdominal	UH HT 2	~				
File and an Departure		Paracentesis [129056]	ULTRASOUND	24				
COVID-19 Task 2	Status Status	1200 Endoscopic Ultrasound (Upper) [63660]	UH RT 2 ENDO PROC	×				
MID-19 Test. COVID-19 Collect	07/24/2020	1200 Egd [1390]	UH RT 2 ENDO PROC	12				
	07/24/2020	1200 Ir Embolization Arterial Non-Hemorrhage [34854]	UH RT 2 IR	0	A	7/23/2020 9:03 AM		
	07/24/2020	1000 Ct Guided Rf Ablation Liver [129024]	UH HT 2 CT	22				
Contains	07/24/2020	0800 Ir Embolization Tumor Or Ischemia Or Infarction [119717]	UH RT 2 IR	0	A	7/23/2020 9.24 AM		
From.	07/24/2020	1145 Ct Guidance For Needle Placement [33904]	UH HT 2 CT	75				
To:	07/24/2020	1200 Colonoscopy [1396]	MARC ASC	74				
(Blacks)	07/24/2020	0800 Colonoscopy [1398]	RBG ASC	24				
(Non-blanks)	07/24/2020	0930 Colonoscopy [1398]	RBG ASC	52				
MARC ASC	07/24/2021	0930 Egd [1390]	RBG ASC	95				
RBG ASC	07/24/2020	1430 Colonoscopy [1396]	RBG ASC	26				
RBG IR	07/24/2020	0800 Ct Guided Needle Biopsy Kidney [62174]	UH HT 2 CT	14				
TIN MT 2 ULTRA	07/24/2021	0900 Egd [1390]	RBG ASC	15				
TUH RT 2 ENDO (07/24/2020	0900 Egd [1390]	MARC ASC	54				
UH RT 2 IR	07/24/2020	0945 Bronchoscopy Diagnostic	UH RT 2 ENDO	24				-
UH RT 2 XRAY	ILAS 🔶 🖌 🔛 co - 🗵 Procedure Pass R	1353361	PROC					1-1
	EGD with RBG ENDO1 on 7/2 All Tacks Complete: No All Tacks Complete as of Scheduled Sk	4/2020 (Accession #UH208096)						î
1	Scheduled Start: 7/24/2020 8:00 AM	15252						
Sec.	* Generic							
all a second	C Anesthesia Review Needed	educated 1					¢	
and the second se	status as of scheduled start. No	t started						
	 Pre-Admission Testing Screet Status as of Scheduled Start: No 	ning Call t Started					¥	
	Preprocedure Call						¥	¥
Apply C	Unar All							- 1 C C

9. If this is your first time, save your view so in the future you can skip step 8. Select the star and click "Save View." Label it what you want to call it and then click "Accept."

10. If you already have a view saved, select the star and click the view.



11. The new report will appear with the select location/department data. (**Tip**: You can select any of the headers to sort the columns. As you can see all of 7/24/2020 is on the top.)

OVID-19 Count by Order Status					
Datê Patient	Sched Start Procedure	Physician Location/Departme	ent COVID-19 Task Status	COVID-19 Test Status	COVID-19 Collected
07/24/2020	ept 0800 Egd [1390]	RBG ASC	12		
07/24/2020 Tamez, Jennifer	0800 Colonoscopy [1398]	RBG ASC	14		
07/24/2020 Khamisi, Razieh	0930 Colonoscopy [1398]	RBG ASC	14		
07/24/2020 Khamisi, Razieh	0930 Egd [1390]	RBG ASC	14		
07/24/2020 Muniz, Juan	1430 Colonoscopy [1398]	RBG ASC	14		
07/24/2020 Echevarria, Pierry	0900 Egd [1390]	RBG ASC	14		
07/24/2020 Mahler, Elaine E	0730 Egd [1390]	RBG ASC	14		
07/24/2020 Mahler, Elaine E	0730 Colonoscopy [1398]	RBG ASC	12		
07/24/2020 Pecina, Javier	0800 Us Guided Abdominal Paracentesis [129056]	RBG IR	Z		
07/24/2020 Garcia, Eduardo G	1205 Colonoscopy [1398]	RBG ASC	14		
07/24/2020 Garcia, Eduardo G	1205 Egd [1390]	RBG ASC	14		
07/24/2020 Rios, Damaris	1000 Ir Insert Tunneled Cvad W Port Plus 5 Years [110305]	RBG IR	0		7/23/2020 7:09 AM
07/24/2020 Scheiman, Greg	1000 Egd [1390]	RBG ASC	14		
07/24/2020 Salazar, Norma R	0830 Us Guided Needle Liver Biopsy [60472]	RBG IR	×		
07/24/2020 Sutierrez, Ricardo V	0900 Ir Paracentesis [34674]	RBG IR	53		
07/24/2020 Flores, Juana	0930 Ir Tunneled Central Venous Access Device W Subcutaneou Port 5+ Years [127273]	RBG IR	O	A	7/23/2020 9:40 AM
07/24/2020 Fam Katherine R	1000 Egd [1390]	RBG ASC	14		
07/24/2020 Estrada, Ashley	0900 Colonoscopy [1398]	RBG ASC	12		
07/24/2020evano, Hilda	0730 Colonoscopy [1398]	RBG ASC	14		
07/24/2020 Adams, Gloria A	0930 Egd [1390]	RBG ASC	14		
07/27/2020 barra Sophia	0730 Egd [1390]	RBG ASC	14		

12. Legend for "COVID-19 Task Status" and "COVID-19 Test Status"

lcon	Meaning
14	COVID-19 Screening NOT Ordered
	COVID-19 Screening Ordered
Ð	COVID-19 Screening Started
	COVID-19 Screening Completed
	Specimen NOT Collected
	Specimen Collected
0	Negative
•	Positive

- 13. At 1600 Sunday Friday, call all patients who have a procedure within 24 hours and have 🏼 🏾 🖈
- 14. At 1600 Sunday Friday, call all patients who have a procedure within 48-72 hours and have 🏼 💆
- 15. At 1600 Sunday Friday, call all patients who have 📍
- 16. At 2100 Sunday Friday, call all patients who have 🔶

Pre-operating Screening COVID-19 Positive Test Scripting

- As you probably know, many people with COVID do not even have symptoms. This is the situation in your case. But this test indicates that you have the virus in your respiratory tract and you can be infectious to other people.
 - Symptomatic positive patients may return to work/usual activity once 10 days from symptom onset has passed AND no fever for 24 hours AND symptoms have improved.
 - Asymptomatic positive patients may return to work/usual activity after 10 days from date of positive test. (If they become symptomatic during the 10 day period refer to previous bullet point.)
 - Symptoms of COVID can include: fever, cough, SOB, fatigue, loss or smell or taste, body aches, chills, nausea, diarrhea, nasal congestion.
- Due to this, we will need to postpone your surgery/procedure for about a month.
- You should call your PCP to notify them of this result and review whether you have any symptoms now, and also let them know if you develop any symptoms.
- You should isolate yourself from others as much as possible. If possible, sleep in a separate room and use a separate bathroom than others in your household.
 - Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer if soap and water are not available. Avoid touching your eyes, nose and mouth with unwashed hands.
 - If possible, sleep in a separate room and use a separate bathroom than others in your household.
 - Avoid sharing personal household items.
 - Clean all "high-touched" surfaces every day (handles, knobs) with a household cleaner.
 - Wear a face mask if you need to be in close contact with household members and if you go out in public.
 - Avoid grocery shopping. Have someone pick up your groceries for you.
 - Utilize mail order for medications or have someone pick up your medications for you, even OTC medications.
 - Avoid close contact with your pets for now.
 - Monitor your symptoms, including taking your temperature twice daily for 10 days.
 - Contact your physician if you develop symptoms
 - Your household contacts should notify their physician if they have symptoms.
- Rescheduling appointments and procedures:
 - Patients without symptoms and with laboratory confirmed COVID-19 may be rescheduled for appointments/procedures after 10 days from date of positive test.
 - Mild to moderate cases (not hospitalized) can be rescheduled for appointments/procedures once 10 days from symptom onset has passed AND no fever for 24 hours AND symptoms have improved.
 - Severe to critical illness (generally hospitalized) OR who are severely immunocompromised can be rescheduled for appointments/procedures once 20 days from symptom onset has passed AND no fever for 24 hours AND symptoms have improved.

For further questions after hours, call Nurse Link at 210-358-3000.

For severe symptoms (difficulty breathing), please call EMS (911) or go to the nearest ER.